

University of Wisconsin-Superior
Graduate Council Meeting Minutes - draft
February 25, 2009

Present: K Berry, J Christensen, T Fabian, T Kronzer, Chair, W Kropid, S Loonsk, and P Marciniec.
Ex Officio: E Cross and R Robinson. **Staff:** S Wallgren. **Absent:** None

Call to Order: Terri called the meeting to order at 12:00 pm.

Agenda: Approved to add: Spring commencement

Chair Announcements:

- 1) There will be a meeting on Friday, February 27th from 10:00-12:00 to formulate a mission and vision statement.
- 2) Terri is serving on an academic planning committee. There will be separate program arrays for graduate and undergraduate. March 11th meeting needs a complete draft of classes.

Associate Dean's Report:

- 1) There is a UWS all-school reunion scheduled for Oct 9-11. We may want to consider adding a grad focus to the event
- 2) Procedure notebook is being developed. The grad office will facilitate, not make policy
- 3) Transfer credit procedures are being evaluated. Now require a syllabus and catalog description. Three signatures are required for approval: advisor, program coordinator and department chair.
- 4) A new Digital Collections Center is being considered for theses. Information was distributed to get feedback from departments.
- 5) Information was distributed regarding the new admission process for graduate students using PeopleSoft that will be similar to undergrad. Moving to using Image Now.

Old Business: None

New Business:

- 1) Rhoda will bring information regarding the fee structure to the next meeting
- 2) It was announced at the chairs meeting that summer semester has been approved. There is a 1:8 ratio for enrollment. Would like to coordinate summer programming so all can review offerings. Please email Rhoda so she can compile.
- 3) A tentative date of April 22, 3-5 pm was set for a all graduate faculty meeting. The program will be the strategic plan. Also celebrate 5 year reviews.
- 4) Graduate students having the option of attending commencement was discussed. A motion was made by K Berry and seconded by T Fabian and approved unanimously that a request be submitted to the Provost that students be permitted to participate in the commencement ceremony of their choice during the academic year of their graduation.

Next meeting: March 25, 2009

Meeting adjourned at 1:45 pm.

Petitions: One petition was discussed and approved.

Respectfully submitted,

Peggy Marciniac, Graduate Faculty and Council Secretary

sjw