

University of Wisconsin-Superior
Graduate Council Meeting Minutes
January 28, 2009

Present: K Berry, J Christensen, S Griffith (for T Fabian), T Kronzer, Chair, W Kropid, S Loonsk, and P Marciniec. Ex Officio: E Cross and R Robinson. Staff: E Hagfeldt. **Absent:** None

Call to Order: Terri called the meeting to order 12:00 pm.

Meeting Minutes: Motion (Griffith/berry) to approve the November 26 minutes. Motion approved unanimously.

Agenda: Approved to add: 1) approval of minutes, 2) Limited Graduate Faculty status for Mary Anne Korsch, Barb Pezze, and Kathy Hinders.

Chair Announcements: 1) Moving forward with academic plan, which we should see in April. 2) Terri, Orv, and Tammy are working with Rhoda to help clean up the communications process and will report to council.

Associate Dean's Report: 1) Evelyn is retiring effective April 11 and her final day is this Friday. Sandy Wallgren, Student Status Examiner Associate, begins Monday morning. The office will be working to become more efficient. 2) Will be attending a Graduate Fair in mid-April at the National Council of Research Conference in La Crosse. Brochure will be ready by then and we'll have with fact sheets. 3) Office Hours: Evening hours until 6 pm on Tuesday and Wednesdays. Open until 3 pm Fridays. 4) Two Graduate Chairs meetings are tentatively being scheduled for the Last Thursdays in Feb and April. 5) Dr Mike Altekruze will be on campus Mon, Feb 2 and Tue, Feb 3 as Consultant to Counseling Program CACREP accreditation process. He will return Wednesday morning to Northern Kentucky University.

Old Business: None

New Business:

1) **Graduate Faculty:** Motion (Berry/Christensen) to accept Mary Anne Korsch, Barb Pezze, and Kathy Hinders for Limited Graduate Faculty. Motion approved.

2) **Graduate Council Deadline Adherence:** Terri reminded the group that we need to maintain deadlines for our processes. Without adherence to deadlines, graduate faculty and classes may not be approved. Graduate Council has concern having never received graduate curriculum from HHP. Faith will be addressing this with Continuing Education staff. Faculty list begun and will update with Sandy's position both for permanent and limited graduate faculty status. Course approval deadline are on the online course proposals documents. We also request that departmental minutes show departmental approved of graduate courses.

3) **Differing Fee Structures:** Rhoda will be investigating the different fee structures for CCEE, online, ITV, and standard Graduate classes.

4) **Set time for Strategic planning:** Orv gave us a charge to develop a mission and vision statement. This group agreed to meet Fri, Feb 27 10-12 pm in McC 110-E. Keith suggested the Council do a priority list of our top three goals and invite Orv to join us.

Next meeting: Feb 11 (meeting every two weeks but not Mar 11 during break)

Meeting adjourned at 1:44 pm. Jennifer, Keith and Suzanne (for Tracy) met to act on two petitions.

Respectfully submitted,

Peggy Marciniec, Graduate Faculty and Council Secretary

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